

**MINUTES OF THE MEETING OF THE BOARD OF PAKURANGA COLLEGE
HELD ELECTRONICALLY VIA MICROSOFT TEAMS
ON WEDNESDAY 11TH SEPTEMBER 2024 AT 6:30PM**

Present: N Troghear (Presiding Member)
P Schmidt (Parent Rep)
A Kefu (Parent Rep)
M Turinsky (Parent Rep)
J Fletcher (Parent Rep)
K Bigwood (Parent Rep)
A Plom (Student Rep)
B Merchant (Principal) in attendance
C Dennis (Board Secretary) in attendance

Apologies: J Maclean (Parent Rep)
B Payne (Staff Rep)

MINUTES

MEETING OPENING / WELCOME

Due to not having enough Board members present to form a quorum on Monday 9th September, the meeting was rescheduled to take place online on Wednesday 11th September.

The meeting opened at 6:35pm with the Karakia.

N. Troghear welcomed all Board members present and thanked everyone for making themselves available to meet via teams.

CONFLICT OF INTEREST

- N. Troghear's declaration of a conflict of interest as a result of her employment as a Teacher at Botany Downs Secondary College, a Staff Representative on the school Board of Botany Downs Secondary College.
- J. MacLean's declaration of a conflict of interest as a result of her employment as administration staff at Wakaaranga Primary School.
- B. Payne's declaration of a conflict of interest as a result of being a Trustee on the Sowers Trust Board.
- M. Turinsky's declaration of a conflict of interest as a result of being on the Howick Local Board and his wife Jewel being an employee of the Sowers Trust.
- B. Merchant's declaration of a conflict of interest as a result of his wife being a Teacher (Head of Faculty – Science) at Pakuranga College.
- K. Bigwood's declaration of a conflict of interest as a result of her employment as a Deputy Principal at Kings College, and as a parent of an employee at Pakuranga College.

MATTERS FOR DECISION

Minutes of the last meeting

Motion:

"That the Board approves the minutes from the Board meeting of Monday 5th August 2024 as a true and accurate record."

Moved: N Troghear / **Seconded:** P Schmidt

Carried.

Policy Review

There were no policies to be reviewed this month.

MATTERS FOR DISCUSSION

Property & Finance Report

P. Schmidt provided an outline of the Property and Finance report, and the Performing Arts Project was discussed once again, along with other property matters around the school.

Motion:

"After careful consideration, the Board agreed to abandon the Performing Arts Centre project, in favour of advancing other projects around the school."

Moved: P Schmidt / **Seconded:** N Troghear

Carried.

Motion:

"That the Property & Finance report of 28th August be accepted."

Moved: N Troghear / **Seconded:** P Schmidt

Carried.

Principal's September 9th Report

Presented by B. Merchant, the Principals report for the September Board meeting included the following reporting areas:

Group Conferences; Engagement and Progress Reports; NCEA Tracking and Predictive Data; September Roll Return; International Students Report; 2025 Enrolments; 2024/2025 Student Elections; Pakuranga Local Curriculum and Assessment; Student Engagement and Wellbeing; People and Pedagogy; Pasifika Development Update; Stand Downs and Suspensions; Teacher Registration; Professional Growth Cycle and Attestation System and an update on Personnel, Staffing and Recruitment.

Questions were welcomed and detailed discussions took place around staff wellbeing; the revised property plan; PLD resourcing, and the proposed Year 13 uniform changes.

Motion: *"That the Principal's report be accepted by the Board."*

Moved: B Merchant / **Seconded:** M Turinsky

Carried.

GENERAL BUSINESS

Board to discuss end of year staff acknowledgements at the October meeting.

CORRESPONDENCE

All correspondence that is operational and can be done under the Principal's delegation is dealt with in that way. Other correspondence is dealt with by the Presiding Member and if the whole Board needs to know, then that correspondence is circulated. Bigger issues are reported on through the Board Operations.

IN COMMITTEE

The Board moved into committee at 6:44pm.

Motion:

"That the Board including Mr. B Merchant go 'into committee' to discuss matters relating to staff members and students and matters of a commercially sensitive nature, this being necessary to protect the privacy of the individuals under Section 9 of the Official Information Act 1982."

Moved: N Troghear / **Seconded:** M Turinsky

Carried.

The Board moved out of Committee at 7:00pm.

IN COMMITTEE ITEMS TO BE RELEASED TO MAIN MINUTES

The following motions were passed:

Motion:

"On the 11th September 2024 It was resolved that Mrs. Kelly Bigwood be co-opted to the Pakuranga College Board until the 2025 Triennial Elections."

Moved: N Troghear / **Seconded:** M Turinsky

Carried.

Motion:

"That the Board approve Martin McCormack's request for extended unpaid leave until the end of the school year, 2024."

Moved: B Merchant / **Seconded:** M Turinsky

Carried.

Motion:

"That the Board approve Calla Tung's maternity leave request for 1 year from 28 January 2025 – 27 January 2026."

Moved: B Merchant / **Seconded:** N Troghear

Carried.

Motion:

"That the Board approve and endorse Lisa Merchant's request to apply for a study award in 2025 to complete her Masters of Contemporary Education through the Mind Lab."

Moved: N Troghear / **Seconded:** M Turinsky

Carried.

Motion:

"That the Board approve and endorse Nora Jawad's request to apply for a study support grant (4 hours per week) to study her Masters in Educational Leadership in 2025 through Teach NZ."

Moved: N Troghear / **Seconded:** M Turinsky

Carried.

Motion:

"That the Board approve Sophie Weeber's request for unpaid study leave in 2025 to complete her Master of Arts Degree."

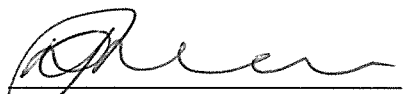
Moved: B Merchant / **Seconded:** A Kefu

Carried.

MEETING CLOSURE

The meeting closed with Karakia at 7:03pm.

Signed:


N Troghear – Presiding Member

Date:

21/10/24

(The next Board meeting will be held on Monday 21st October 2024 at 7:00pm.)